

Welcome to the Library of Economics at Ruhr-University Bochum (RUB).



Some basic information for our English speaking clients:

- **Our adress:**
Ruhr-University Bochum
Faculty of Economics – Library
GC 1/41
441780 Bochum
Tel: 0234 / 32-22912
Fax: 0234/ 32-14141
e-mail: wiwi-bibl@rub.de
<http://www.rub.de/wiwi-bibl/>
- **Our Opening Hours:**
Monday to Friday from 8am to 9:45pm
Saturday from 11am to 8pm
- **The collection:**
Our collection includes virtually all subject areas related to business and economics. It comprises about 125.000 books, 65.000 bound volumes of journals and about 400 current journals.
- **The Shelving:**
All media are shelved in open access shelving.
On the first floor you find different kinds of dictionaries as general, subject or bilingual dictionaries, the collection of monographic publications on business economics (class mark A-M) and the shelves with the current issues of journals (class mark B).
The second floor contains the collection of monographic publications on political economy and law (class mark: N-Z).
Our collection of periodicals is located on the third floor of the library (class mark B).
- **The library equipment:**
The library is equipped with 19 internet workstations. They are located on the first floor. You can use them to browse our collection via different online catalogues (OPACs) or to search for information in databases or the internet. Internet access ports for your laptops (HIRN-Ports) are on the second and third floors. You also can use the wireless local area network (WLAN) of RUB in the whole library. Four copying machines are located on the first floor. (To copy, you need a reloadable copycard, which can be bought at the main

library, at the RUB administration or in the library of law on the seventh floor of the GC-building).

- **How to browse our library collection:**

You will find links to different catalogues on our homepage (<http://www.ub.ruhr-uni-bochum.de/Fachbib/wiwi/>). You find all important searchtools to browse our collection or to find different forms of online-information in the left frame of the homepage named "Datenbanken".

To search for monographs or other bibliographically independent works please use the HBZ-OPAC. It's the online catalogue with up to the minute content to search in all research libraries in North Rhine-Westphalia. To find out whether a book is in our library, look for the location mark "294/18-BO:-FakB-Wirtsch.wiss."

Serial records of our journals or other periodical publications can be found by the use of ZDB-OPAC. The EZB is a usefull tool to find out, which online editions of journals are available on the campus of Ruhr-University.

We also linked the world's largest full text business database "Business Source Premier" and the reference database WISO-Net. Amongst others, WISO-Net enables you to search for journal articles in German journals.

- **Our lending regulations:**

The library of economics is a reference library and not a lending library with the exception of a weekend loan for all clients, over-night loan for students currently writing their thesis at the faculty and a fourteen-day loan for faculty staff.

- **How to borrow books/ loan period:**

You can lend books every weekend from Friday 8am to Monday 9:45 pm
To lend books you need a valid library card of our library. Your adress in Germany is needed if you want to borrow books. Therefore, please bring a valid German Identity Card (Personalausweis) **or** a passport plus a proof of adress (Meldebescheinigung) when you want to borrow books for the first time.

For members of the economics faculty or other RUB faculties: please fill in a form you get at the reception or at the download-area on our homepage.

The following media are strictly not lendable: Journals, dictionaries, loose-leaf editions and highly valuable books like facsimiles.

- **Important instructions:**

Please bring no coats, jackets and bags into the library. You find lockers on floor 02 of the GC building. Smoking, eating and drinking (with exception of water) is not allowed in the library.

Please keep always in mind not to disturb other library clients.

We hope you enjoy our library facilities and wish you a sucessful stay!